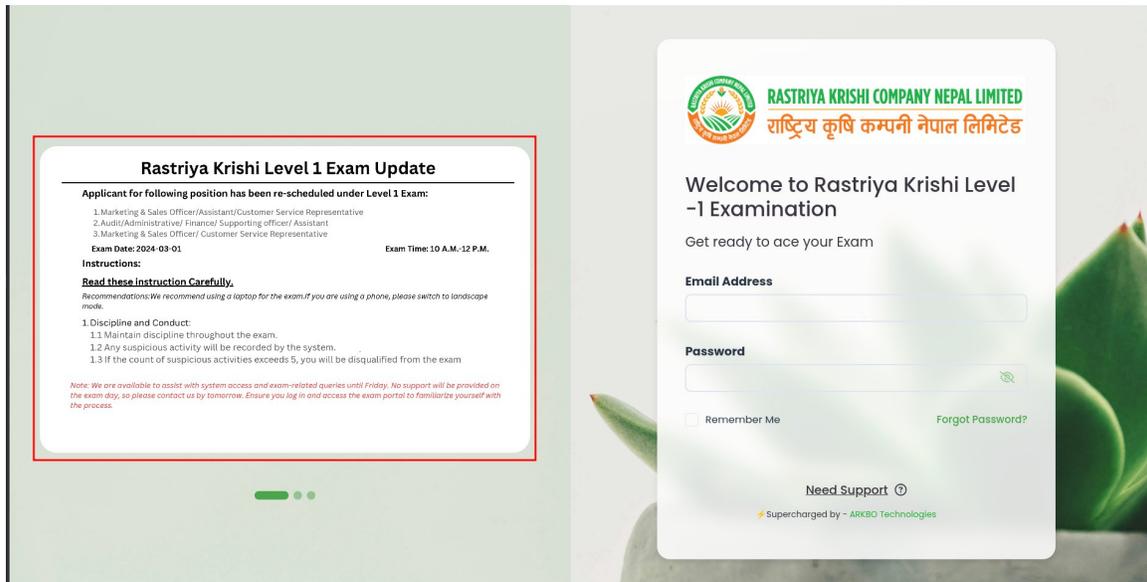


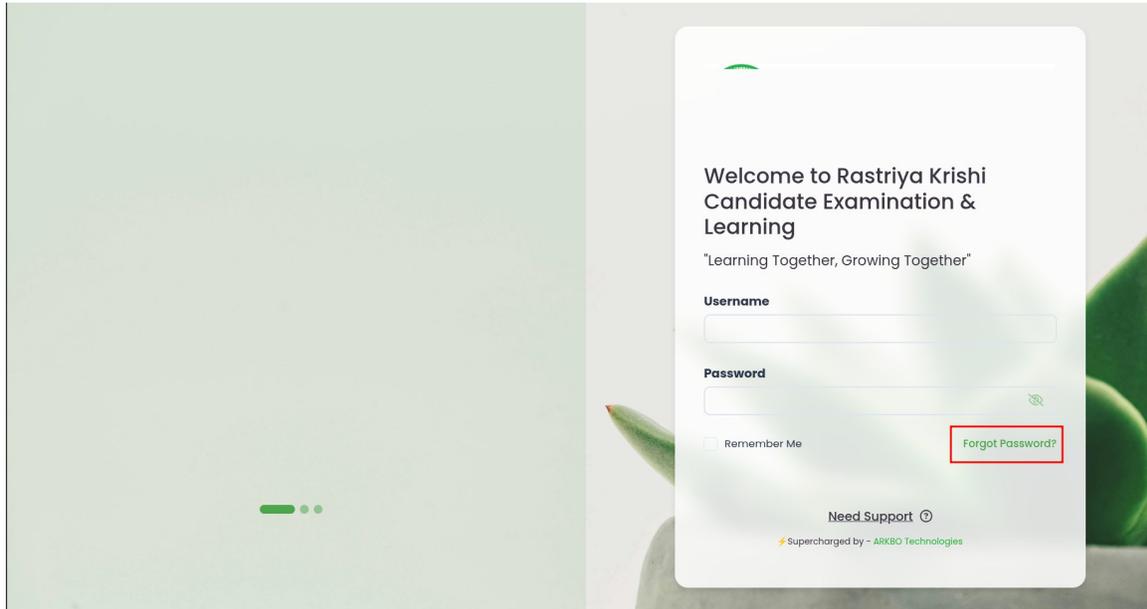
Step-by-Step Manual Document: Accessing the System

This guide outlines the process for logging into the system, filling out the necessary information, and accessing the main dashboard.

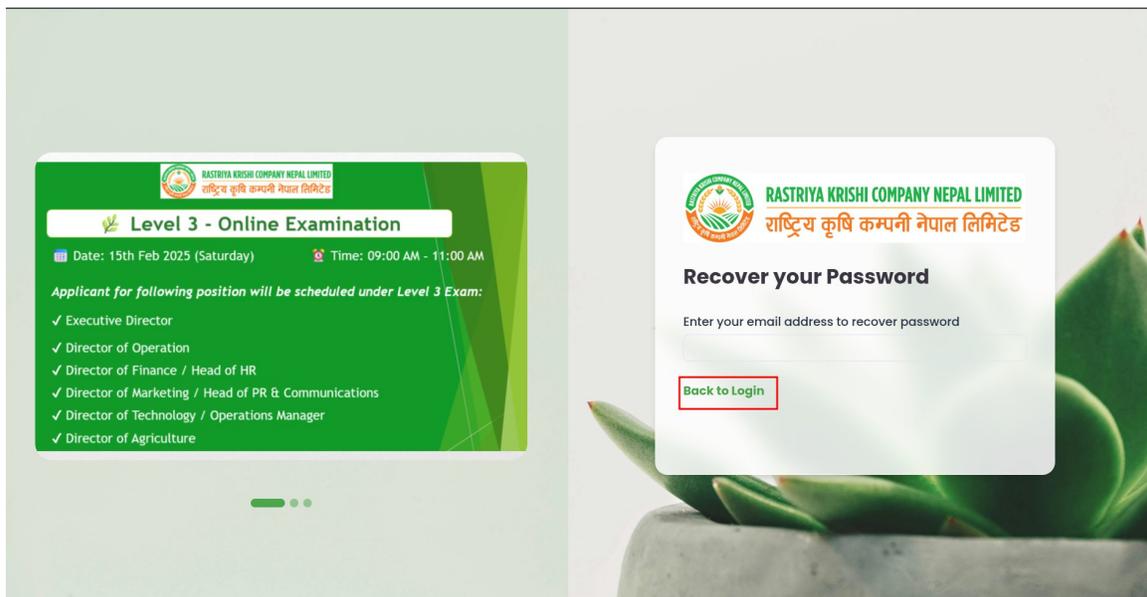


Kindly review the exam instructions provided in the banner images before accessing the system.

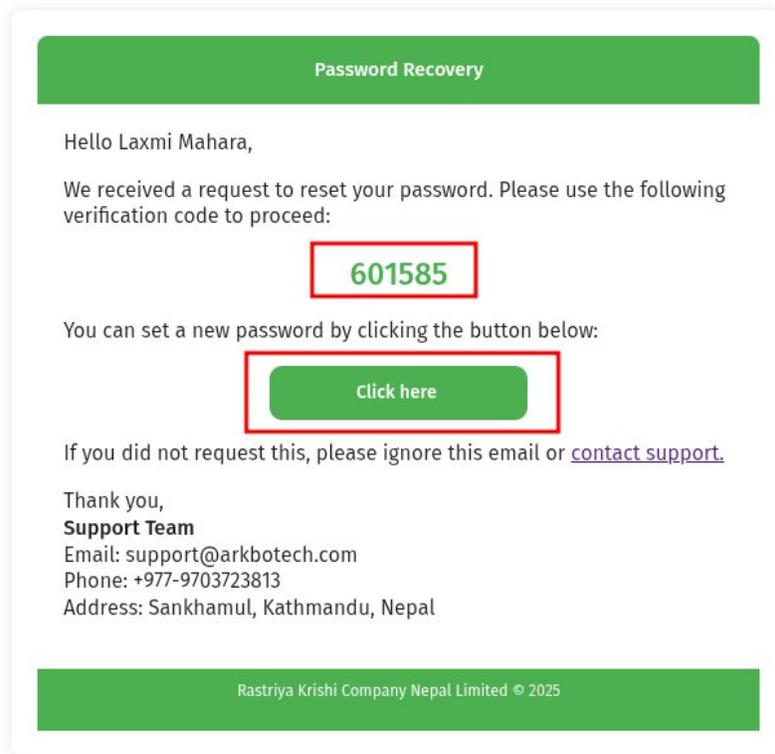
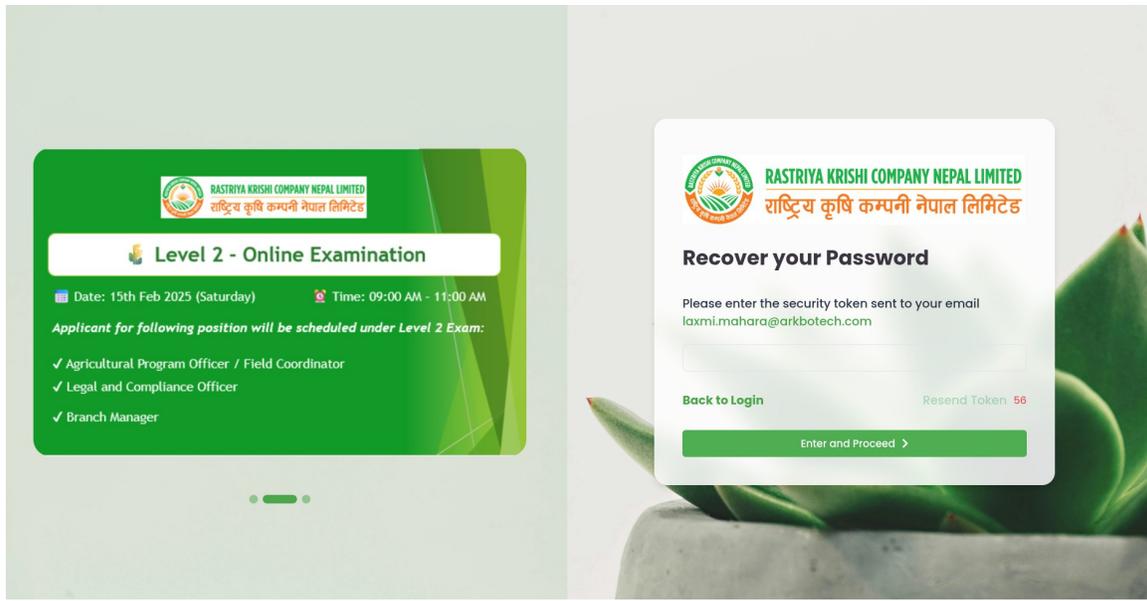
1. How to reset password



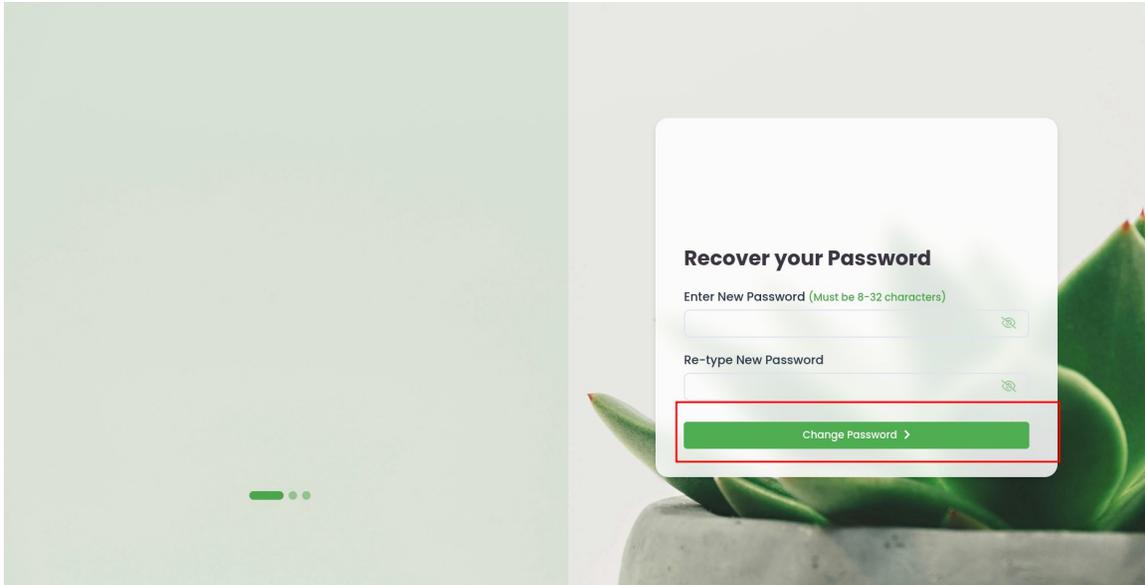
1. Click on “Forgot Password”.



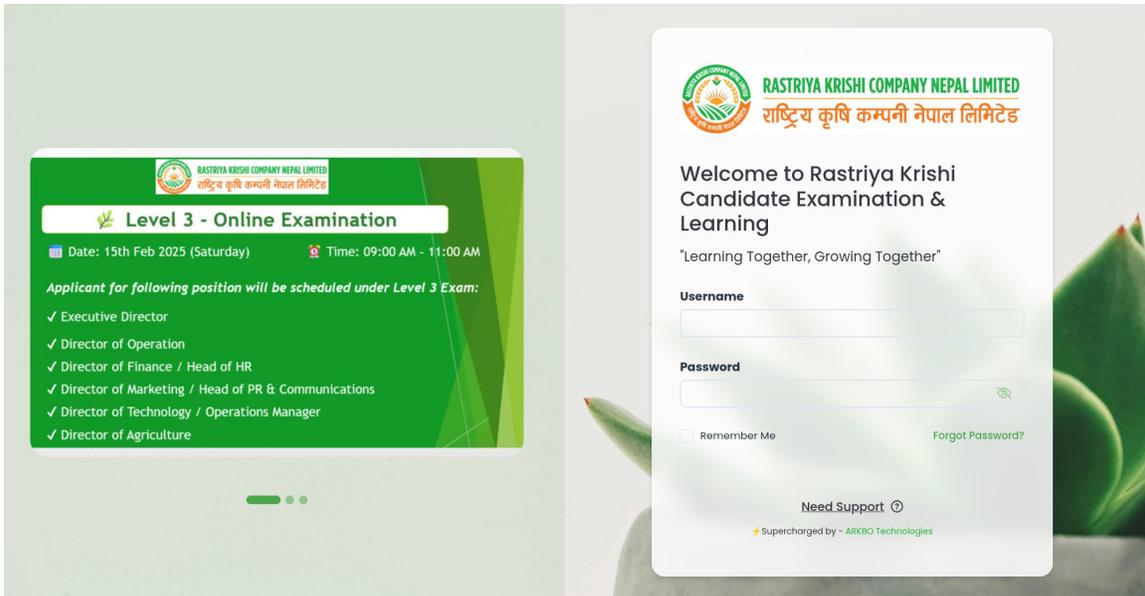
2. Input valid email password and click on “Recover Now” button.



3. Mail is sent to your email address where you can use copy and paste token or click on “click here” button.



4. On clicking “Click here” button you are directed to password set page. Input new password and click on “Change password” button.



5. On clicking “Change password” you will be directed to login page.

2. Logging into the System

2.1 Open the system login page.

2.2 Enter your email address in the designated email field.

2.3 Enter your password in the password field.

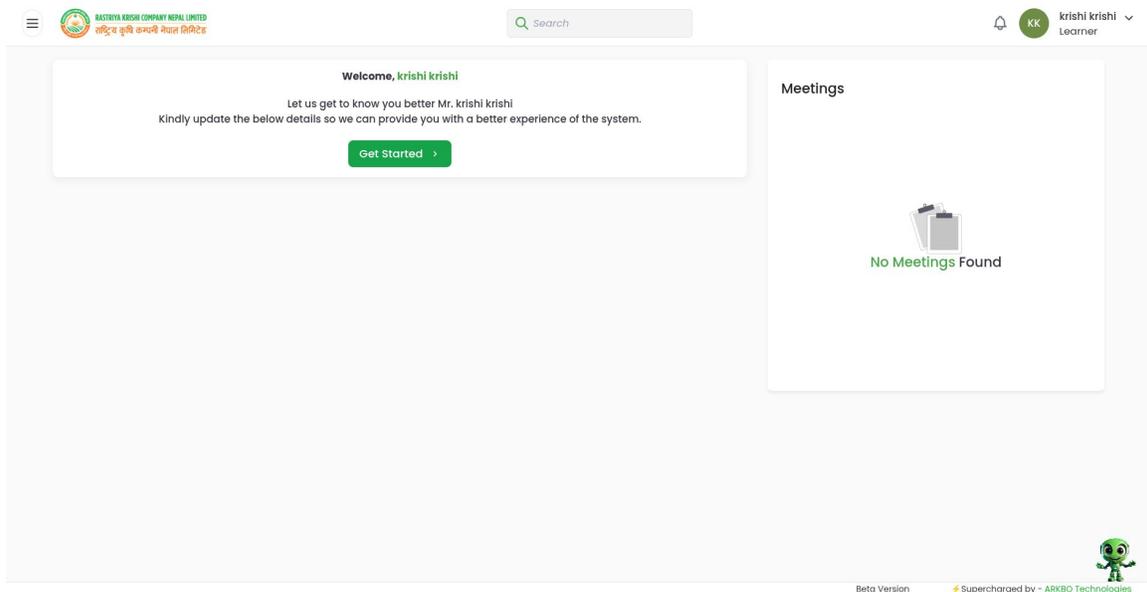
2.4 Click the Login button.



3. First Time Login - Get Started Page

3.1 Upon logging in for the first time, you will be directed to the Get Started page.

3.2 On the Get Started page, click the “Get Started” button to proceed with your profile setup.



4. Filling Out the Basic Info Form

4.1 After clicking 'Get Started,' the system will display the Basic Info Form.

4.2 You may choose to fill out the required fields or skip this section.

4.3 If you choose to fill in the details, enter the following information (as required):

- Name
- Contact Information
- Birth Date
- Father's name
- Grandfather's name

4.4 Once you're done, click "Continue" to move to the next section.

The screenshot shows the 'Basics' section of a form. At the top, there are three progress indicators: '1 Basics' (active), '2 Education', and '3 Skills'. The form fields are as follows:

Email Address:	Phone Number:	Birth Date (B.S.):	Birth Date (A.D.):
<input type="text" value="krishi@arkbotech.com"/>	<input type="text" value="4535"/>	<input type="text" value="01/01/1970"/> 📅	<input type="text" value="01/01/1970"/> 📅
Father's Full Name:	Grandfather's Full Name:		
<input type="text"/>	<input type="text"/>		

At the bottom right of the form, there are two buttons: a yellow 'Skip' button and a green 'Continue' button. The 'Continue' button is highlighted with a red border. To the right of the form is a 'Meetings' section with a 'No Meetings Found' message and a folder icon. The top navigation bar includes the logo for 'BASTIMTA KRISHI COMPANY NEPAL LIMITED', a search bar, and a user profile for 'krishi krishi Learner'. The footer contains 'Beta Version', 'Supercharged by - ARKBO Technologies', and a small robot icon.

5. Education Details Form

5.1 Next, the system will show the Education Details Form.

5.2 Fill in the relevant education details, such as:

- Degree Level
- Degree Name
- Subject
- Institution Name
- Location

5.3 You can also choose to skip this section if preferred.

5.4 Click "Continue" to proceed to the next section.

1 Basics — **2 Education** — **3 Skills**

Email Address:
 Phone Number:
 Birth Date (B.S.):
 Birth Date (A.D.):

Father's Full Name:
 Grandfather's Full Name:

Meetings

 No Meetings Found

Beta Version Supercharged by - ARKBO Technologies

6. Skill Section

6.1 The Skill Section will now be displayed.

6.2 Enter the skills you have or choose to skip this section.

6.3 Once completed, click “Submit Button” to proceed.

1 Basics — **2 Education** — **3 Skills**

Skill Name:

Knowledge:

Ability:

Meetings

 No Meetings Found

Beta Version Supercharged by - ARKBO Technologies

7. Completing the Profile Setup

7.1 After completing all sections, you will be directed to the Continue to Dashboard button.

7.2 Click on “Continue to Dashboard” to finish the setup.

The screenshot shows a user interface for profile setup completion. At the top left is the logo for BASTIYA KRISHI COMPANY NEPAL LIMITED. A search bar is in the top center. The top right shows a user profile for 'krishi krishi Learner'. The main content area features a green heading 'Congratulations !!' followed by the text: 'Your profile details have been successfully updated. You will need to fill up other details to get your Full Strength.' Below this text is a green button labeled 'Continue to Dashboard', which is highlighted with a red rectangular box. To the right, there is a 'Meetings' section with a clipboard icon and the text 'No Meetings Found'. At the bottom right, there is a small green cartoon character and the text 'Beta Version' and 'Supercharged by - ARKBO Technologies'.

8. Accessing the Main Dashboard

8.1 If this is your second time logging in, you will be directed straight to the Home Dashboard.

The screenshot displays the main dashboard. At the top, there is a green banner with the text: 'Hello krishi, Welcome ! Welcome to our Learning Management System (LMS)! We're excited to have you here! Explore, learn, and grow at your own pace. Let's embark on this journey together—happy learning!'. Below the banner is an 'Event Timeline' section showing a sequence of course cards. The first card is 'Nov-7-course-2' with a date of 'Feb 14, 2025' and a 'Not Started' status. The second card is 'Hitesh - AppliedFo...' with a date of 'Feb 14, 2025' and a 'Not Started' status. The third card is 'Nov-7-course5' with a date of 'Feb 14, 2025' and a 'Not Started' status, and a green circle indicates '23 More Courses'. The fourth card is 'Do not touc' with a date of 'Feb 14, 2025' and a 'Not Started' status. To the right of the timeline is an 'Exam Highlights' section with two cards, both labeled 'No Exam' and 'View Details' or 'Join Exam'. Below the timeline is a 'Course Highlights' section with a 'Lesson Type' dropdown and two 'No Course' buttons. At the bottom right, there is a large orange semi-circle graphic and the text 'Beta Version' and 'Supercharged by - ARKBO Technologies'.